



MINUTES

Of The

Regular Board of Directors' Meeting No. D18-09

**Held on February 11, 2019
At the Aurora Seniors Centre
90 John West Way, Aurora, ON**

Presiding: Dave LeGallais, President

Directors Present: **Dave LeGallais (President)**
 Charles Sequeira (Secretary)
 Cheryl Rines (Treasurer)
 Jim Abram, Ron Coe, John Scherrer
Past President: **Carol Hedenberg**

Regrets: **Jan Freedman (Vice President)**

Staff Member: Karie Papillon, Adult Programs Coordinator
 Andrew Bailey, Assistant Adult Programs

A.S.A. Members: Jane Snape, Nick Senick, Heather Trussler

Minutes Recorded by: Lydia Schuster, Recording Officer

Call to order: - A quorum being present, President Dave LeGallais declared the meeting open to transact business at 13:05 hours.

On motion duly moved, seconded and carried it was resolved that:

D18-09-01 Approval of Agenda

a) Moved by: J.Scherrer/C.Rines

That the Agenda be approved as distributed.

The President requested the addition of the following
Items under New Business:

c) Advertising Funds re Spring Sale (C.Palmer)

d) Request for Donation – Southlate Reg.Hosp.

The Agenda was approved with the above additions.

CARRIED

D18-09-02 Approval of the Minutes

Moved by: R.Coe/J.Abram

**That the Minutes of the Regular Meeting held
January 21, 2019 be approved as distributed.**

CARRIED

PRESENTATIONS/DELEGATIONS –

D18-08-03 TS-770 Series Conference System

The President reported that Bill Hawke had advised that he is working with RAVE A/V on arranging a presentation and that it could possibly be done at the March Board Meeting.

BUSINESS FROM PREVIOUS MEETINGS:

D18-08-04 a) Update re Additional Storage Space Project

Ron Coe reported verbally that he had met with Town staff Lawrence Kuk and his assistant Katherine Bippy on January 28th and discussed the proposed location and addition to the Seniors Centre to accommodate the storage space, as well as the proposed fire door.

The outcome of the discussion was that staff noted that as long as there is no structural change to the building, the proposed location of the addition does not pose a problem. As well there would be no need to involve the Lake Simcoe Conservation authority. Lawrence and Katherine will discuss the proposed project with Robin McDougall.

b) Meeting with Robin McDougall

The President noted that the quarterly meeting has been rescheduled to March 7, 2019 at 11:00 a.m. The agenda (attached) for that meeting has been approved, but the delay provides time for additional items, one being a proposal for additional parking spaces that could be created along the driveway into the municipal building area, as shown on the attached drawing.

Kaire reported that the meeting will be held at the Aurora Leisure Complex – Room C on the second level (only available space for that meeting).

c) 2019 Elections Ad-Hoc Committee Report (attached)

Committee Chair Jim Abram presented and reviewed the Check List and Timelines outline and the proposed Elections notice for inclusion in the March Newsletter.

Jim also reported that the 2019 Nominations/Elections Committee consists of: Jim Abram (Chair), Lydia Schuster, Jan Freedman, Nancy Sugarman and Sylvia Gilchrist.

A review of the Timelines resulted in moving the All Candidates meeting (if required) to April 17th.

Also, the Elections notice is to be amended to clarify that 3 positions are eligible for a 3-year term and one is eligible for a 2-year term to complete a vacancy.

Moved by: R.Coe/J.Scherrer

That the Board approve the membership of the 2019 Elections Nominations Committee: Lydia Schuster, Jan Freedman, Nancy Sugarman and Sylvia Gilchrist, and that the report be received.

CARRIED

d) Additional Operations & Activities Cttee. Members

Committee Chair Dave LeGallais noted that the O & A Committee January report included a recommendation for the addition of voting members.

Moved by: J.Abram/C.Sequeira

That the Board approve the addition of the following voting members to the O & A Committee: Jane Snape, Nancy Sugarman and Joan Brtownlow.

CARRIED

e) ASA BBQ

The President reported that following approval of the rectification offer from BBQ Pro at the January meeting, a letter of confirmation had been sent to BBQ Pro. Bill Hawke will contact BBQ Pro to

schedule the next three service dates, two years apart commencing in 2020.

f) Conduct Review Ad-Hoc Cttee. Additional Members

Ad directed at the January meeting, Karie reported that she had approached the following members to serve on the Committee.

Moved by: J.Scherrer/J.Abram

That the Board approve the addition of Angela Pandolfi and Carole Hayes to the Conduct Review Ad-Hoc Committee.

CARRIED

D18-09-05 Seniors Adult Programs Coordinator's Report (attached)

Karie Papillon reviewed the report and provided an update regarding the Town's initiative Seniors Centre Without Walls.

Karie noted that registration of participants (Aurora residents and current/former ASA members) will commence February 19, 2019.

The March-April Program Guide (attached) is available at Reception.

A seminar to introduce SCWW to ASA members will be held in the lounge on March 6th.

Moved by: J.Scherrer/C.Rines

That the Adult Programs Co-ordinator's report be received.

CARRIED

D18-09-06 Treasurer's Financial Report to January 31, 2019 (attached)

Treasurer Cheryl Rines presented the financial report noting that the report had been reviewed by the Finance Committee

The report consists of:

- Balance Sheet as of 31 January 2019
- Statement of Operations January 2019

Motion by: C.Rines/C.Sequeira

That the Financial Report for January 2019 be received.

CARRIED

D18-09-07 COMMITTEE REPORTS -

The following committees had Nil reports:

- By-Law Review Committee
- Community Development Committee
- Conduct Review Committee
- Executive Committee
- Finance Committee
- Membership & Volunteer Committee
- Operations and Activities Committee
- Transportation Ad-Hoc Committee

D18-09-08 Seniors Related Issues and Grants

Jim Abram reported verbally that MPP Christine Elliott had agreed to visit and meet with ASA and had provided the following dates:
March 29, April 5 and April 12, 2019.

Directors discussed a potential agenda, format of the visit , who should attend, and preferred date - which resulted in:

Location – Aurora Seniors Centre – Activity Room C

List of topics – to be determined

Round-table discussion with walk-about

Participants – ASA Board/Directors, Town: Mayor, CAO and
Robin McDougall

Date: first choice April 12 – time 1:00-2:00 pm

Second choice – April 5; third choice – March 29

Jim is to communicate with Christine Elliott's office

Karie to inform Town's participants

Jim noted that the Seniors Related Issues and Grants Committee is to meet on Wednesday, Feb. 13th and requested Town's response for that date if possible.

Moved by: J.Scherrer/C.Sequeira

**That the Report of the Seniors Related Issues and Grants
Committee be received.**

CARRIED

D18-09-09 Social Committee (Attached)

Board Liaison Cheryl Rines reported on the AGCO response regarding the ASA liquor license renewal application and fee payment (cheque) which had been returned as the application and payment (credit/debit card) can only be accepted on line.

The current license expires March 7, 2019.

Cheryl has attempted to resolve the matter by contacting Committee Chair B. Palmer.

It was ultimately agreed that Carol Hedenberg will contact Bob Palmer to enable a timely resolution.

Moved by: J.Scherrer/R.Coe

That the Report of Social Committee be received. CARRIED

D18-09-10 Special Events Committee (Attached)

Carol Hedenberg presented and reviewed the report of the Meeting held February 7, 2019 at which the following matters were addressed:

- Spring Sale – April 28
- Holiday Bazaar – November 2nd
- Line Dance Afternoon- March 3rd
- CHATS Walk for Wellness – april 16
- Silver Stars Play – June 22 and 23
- Evergreen Choir Concert – May 25
- Seniors Information Fair – June 1st
- Gala Dinner/Dance – June 8
- Trivia Event – Date to be determined
- Valentine’s Day Lunch – Feb. 13th
- Review of past events that could be updated and implemented
- Should special events be scheduled on regular lunch days

Moved by: J.Abram/J.Scherrer

That the Report of Special Events Committee be received. CARRIED

D18-09-11 ASA Current and Future Space Needs Ad-Hoc Cttee. Reports attached

Dave LeGallais presented and reviewed the Committee's two reports of meetings held:

January 31 topics:

- Mayor's e-mail of Jan. 25 requesting input from all sports and cultural organizations to Town General Committee
- Robin McDougall's letter re Town's online survey re potential usage of proposed addition to the Cultural Centre; response due February 8th.
- Presentation by Ron Coe re. ASA proposed storage space
- Agenda for March 7th meeting with Robin McDougall

February 7 topics:

- Review and completion of Town's Church Street School and Cultural Plan Survey

Dave noted that the Feb. 12 General Committee meeting has both the Church Street School addition and Culture Plan on the agenda.

March 21st is a special General Committee meeting with only the Culture plan and the Church St addition on the agenda. Robin would like as many board members to attend as possible to show support
Jim Abram has volunteered to attend both meetings and urged Directors to attend as well.

- Meeting with Mayor re.sports and cultural groups set for Feb. 15

Moved by: J.Abram/C.Sequeira

That the Reports of the ASA Current & Future Space Needs Ad-Hoc Committee be received. CARRIED

D18-09-12 President's Report –

a) Meeting with Mayor Tom Mrakas

The President reviewed the e-mail invitation (attached) received from the Mayor, and noted that the meeting is set for February 15 and that he, Jan Freedman and Charles Sequeira will attend to discuss ASA current and future concerns.

Regarding the Mayor's invitation to sport and cultural groups to give a presentation to the Town's General Committee, Dave advised this will be discussed with the Mayor.

b) Town's 5-year Arts and Culture Economic Plan

The President also reported that he had attended the February 6th meeting dealing with the Town's 5-Year Arts & Culture Economic development plan which has been revived in recognition of the potential for future economic benefits to the Town.

Moved by: J.Scherrer/R.Coe

That the President's Report be received. CARRIED

D18-09-13 Past-President's Report – Nil Report

NEW BUSINESS:

**D18-09-14 a) – March Newsletter – Board Page –
Notice re.2019 Diector Elections Notice**

b) Request for Loan of ASA Equipment

Charles Sequeira presented the request for the loan of one ASA coffee urn to be used by the Ontario Provincial AAA Bantam Hockey tournament to be held at St.Andrews College \March 22 -24.

Motion by: J.Abram/C.rines

**That the Bord approve the loan of an ASA coffee urn to
C. Sequeira for the period March 22 – 24, 2019. CARRIED**

c) Advertising of 2019 Spring Sale

Dave LeGallais presented the request for \$100.00 advertising funds on behalf of event convenor Carol Palmer. Karie explained that advertising this event on social media (Facebook event section) would enable a wider ou-reach that could generate a larger attendance .

Moved by: J.Scherrer/C.Sequeira

**That the Board approve \$100.00 to advertise the ASA 2019 Spring
Sale on social media. CARRIED**

c) Southlake Regional Hospital Donation Request

The President noted that a donation request had been received from Southlake Regional Hospital in support of ongoing projects and initiatives.

Directors noted that this request conforms to the ASA policy as the hospital serves seniors in York Region, and Finance Committee has determined the charitable donations amount for 2019.

Motion by: R.Coe/C.Rines

That the Board support Southlake Regional Hospital with a \$500.00 donation.

CARRIED

D18-09-15 Adjournment: the meeting was declared adjourned at 14:40 hrs.