



MINUTES

Of The

Regular Board of Directors' Meeting No. D19-09

Held on February 24, 2020

At the Aurora Town Hall, Holland Room

Presiding: Dave LeGallais, President

Directors Present: **Dave LeGallais (President)**

John Scherrer (Secretary)

Jim Abram, Ron Coe Jeanne Chislett,

Staff Members: Karie Papillon, Adult Programs Co-ordinator
Andrew Bailey, Assistant Programmer

A.S.A. Members: Jane Snape, Frank Snape, Jo-Anne Bartholomew,
Nick Senick, Don Overington

Regrets: **Jan Freedman (Vice President), Cheryl Rines (Treasurer)**
Carol Hedenberg

Minutes Recorded by: Lydia Schuster, Recording Officer

Call to order: A quorum being present, President Dave LeGallais declared the
meeting open to transact business at 13:00 hours.

On motion duly moved, seconded and carried it was resolved that:

D19-09-01 Approval of Agenda

Moved by: J.Chislett/J.Abram

That the Agenda be approved as distributed.

CARRIED

D19-09-02 Approval of the Minutes

Moved by J.Scherrer/J.Chislett

That the Minutes of the Regular Meeting held January 20, 2020 be approved as distributed.

CARRIED

PRESENTATIONS/DELEGATIONS – Nil

BUSINESS FROM PREVIOUS MEETINGS

D19-09-03 New Storage Shed – Allocation of space for ASA Supplies

Bill Hawke sent regrets through Andrew Bailey. Andrew in turn reported that Bill had suggested that ASA prioritize storing seasonal equipment/supplies – e.g. Silver Stars props – but that storing activities' supplies that are used on a weekly basis would be difficult to co-ordinate.

Ron added that larger items that have taken up hallway space to date would be best moved to the shed.

Ultimately Directors agreed that Bill Hawke should assign space in the storage shed.

D19-09-04 Seniors Adult Programs Coordinator's Report (attached)

Karie reviewed the report which focused on the following:

a) Sponsorship request for the Prevention of Elder Abuse Committee of York Region (PEACYR)

Moved by J.Scherrer/J.Abram

That ASA support the Prevention of Elder Abuse Committee of York Region "Hello Beautiful Fashion Show and Silent Auction" to be held on June 4, 2020 with the purchase of a ¼ page ad at a cost of \$100.00

CARRIED

b) Town/ASA Volunteer Appreciation Event – Sunday, Oct.25/20

Moved by J.Abram/J.Chislett

That the Board contribute 50% up to \$3,000. of the cost of the 2020 Town/ASA Volunteer Appreciation Event to be held Sunday, October 25, 2020.

CARRIED

c) Hospital Veterans Journal

Directors noted that ASA supports local Veterans Associations on an annual basis.

Moved by: J.Abram/J.Chislett

That ASA not contribute to the Hospital Veterans Journal.

CARRIED

d) Added Item: Coffee for National Volunteer Week

Moved by: J.Chislett/J.Scherrer

That ASA provide free coffee/tea during National Volunteer week – April 20-April 25, 2020.

CARRIED

e) Moved by: J.Scherrer/R.Coe

That the Report of the Adult Programs Co-ordinator be received.

CARRIED

D19-09-05 Treasurer’s Financial Report to January 31, 2020 (attached)

In Cheryl Rines’ absence, John Scherrer presented the Financial Report as vetted by Finance Committee, consisting of:

- Balance Sheet as of 31 January 2020
- Statement of Operations January 2020

Motion by: J.Scherrer/J.Abram

That the Draft Financial Report for the period ended January 31, 2020 be received.

CARRIED

D19-09-06 COMMITTEE REPORTS -

The following committees had Nil reports:

- By-Law Review Committee
- Community Development Committee
- Executive Committee
- Finance Committee
- Membership & Volunteers Committee
- Social Committee

Ad-hoc Committees

- Conduct Review Ad-Hoc Committee
- ASA Current & Future Space Needs – Meeting scheduled for March 3rd

D19-09-07 Operations & Activities Committee (Attached)

Board Liaison Ron Coe reviewed the report and the recommendations from the meeting held February 11, 2020.

Decision items

a) Silver Stars request for furniture for upcoming production – approved.

b) Wood Shop Sander

Moved by: J.Scherrer/J.Chislett

That the Board approve the purchase of a new sander for the Wood Shop at a cost of \$280.24 tax included.

CARRIED

c) Security Screens & Coffee Table

Moved by: J.Scherrer/J.Chislett

That the Board approve \$207. for security screens materials, and \$202.07 to purchase a replacement coffee table for the Library.

CARRIED

d) Washing Machine – Laundering of Kitchen & Table Linens

Directors discussed alternatives to Budget Bistro Volunteers' concerns re. laundering of kitchen/table linens which are currently done by volunteers.

Motion by: J.Scherrer/J.Chislett

That kitchen and table linens used for ASA activities/events be sent out for laundering and the costs absorbed by ASA.

CARRIED

Information items:

- Storage Shed Documentation – Ron reported that he had spoken with Bill Hawke who confirmed that he would want to keep the storage shed documentation in the event these documents need to be

referenced in future. Directors agreed that the shed documentation be passed on to Bill Hawke for safekeeping.

Ron also confirmed that the shed supplier (Old Hickory) had confirmed receipt of final payment.

- Photography Club –four volunteers to date
- Petition for 3-way stop at Amberhill & John West Way– General Committee recommendation for the 3-way stop going to Council Feb. 25/20
- Kitchen purchases totalling \$176.69 and \$85.83
- Recently established ASA Activity Groups: Stamp Club, Bocce Club and International Singing Group

Moved by: J.Scherrer/J.Abram

That the Report of the Operations & Activities Committee be received.

CARRIED

D19-09-08 Seniors Affairs & Grants Committee

The Committee did not have a report; however, Jim Abram reported that the new Federal Minister for Seniors Affairs is The Hon. Deb Schulte. Jim noted that in the past ASA had invited both the Provincial and Federal Ministers for Seniors Affairs to meet with ASA and that should the Board direct, he is prepared to pursue a similar meeting with the Federal MP's and the Minister for Seniors Affairs.

Jim also reported that he will be attending the Sport Aurora AGM on March 11th and the Arboretum AGM and requested another Board member considering attending as well.

Town 2020 Community Recognition Awards Nominations –Jim noted that in 2019 at the Board's direction ASA had been nominated for the Inclusivity Award. Jim offered to resubmit the same nomination on behalf of ASA

Moved by: J.Scherrer/J.Chislett

That Jim Abram re-submit the ASA nomination for the 2020 Inclusivity Award.

CARRIED

Moved by: R.Coe/J.Scherrer

That the verbal report of the Seniors Affairs & Grants Committee be received. **CARRIED**

D19-09-09 Special Events Committee Report (Attached)

In Jan Freedman's absence, Karie presented and reviewed the report of the Committee's meeting held February 6, 2020 at which the following matters were discussed:

Decision Items:

a) Addition of committee voting member

Moved by: J.Abram/J.Chislett

That Joan Brownlow be added to the Special Events Committee as a voting member. **CARRIED**

b) Coffee for Volunteers

Moved by: J.Abram/J.Chislett

That everyone pay for coffee/tea at the Aurora Seniors Centre. **CARRIED**

Information Items:

- Clarification re. door prizes
- Upcoming Special Events:
 - Feb. 14 "Chocolate" event
 - Feb. 24 Caregiver Education event
 - March 15/20 – Garden Tea
 - March 28/20 Seniors Active Living Fair
 - May 30 & 31 – Silver Stars Variety Show (3 shows)
 - Trivia Night – September 11/20
 - Snooker Demo – temporarily postponed
 - Birthday Event – date to be determined
 - Volunteer Appreciation Event – October/20
 - BBQ/Dance evening - July date to be determined

Moved by: R.Coe/J.Abram

That the Report of the Special Events Committee be received. **CARRIED**

D19-09/10 Renewal of Town/ASA Agreement Ad-Hoc Committee

The President presented the report of the Committee's meeting held February 13, 2020 and reviewed the **Committee's proposed amendments for renewal of ASA/Town Operating Agreement**. During the review and discussion of the proposed amendments, Directors noted that the new Shed should be added to Section 1 - list of exclusive-use areas.

Directors also discussed the proposed modification of Section 10 (a)- Training Programs which proposed that the Town-operated training program meet Ontario Industrial Safety Standards. Karie noted that her research into such a program did not result in any concrete sources or documents and that ASA would have to arrange for this and cover associated costs. Wood Shop A.P.'s are currently trained on the correct use of equipment by the Town's carpenter. Directors ultimately agreed to remove the modification from Section 10(a) and retain the current wording.

Karie reported that she and Andrew have met with Lisa Warth and Robin McDougall and presented their recommendations regarding the renewal of the Town/ASA Operating Agreement.

Moved by: J.Abram/R.Coe

That the Board approve the Report and recommendations for ASA proposed amendments for renewal of ASA/Town Operating Agreement as revised (see attached Revised Proposal)

CARRIED

D19-09-11 2020 Director Elections Nominating Committee

In Cheryl Rines' absence, John Scherrer reported that the announcement for Director Nominations will appear in the March Newsletter. The Nomination period runs from March 6 and concludes at 3:00 p.m. March 20th. The March Board Meeting, currently scheduled for March 16th poses a conflict with the Nominations period, as the results of the Nominations are to be reported to the Board at the meeting immediately following the close of Nominations. Accordingly, John proposed that the March 16 Board Meeting be moved to the following week.

Motion by: J.Scherrer/J.Abram

That the March Board Meeting be moved to Monday, March 23, 2020.

CARRIED

Vice-President's Report – Nil Report

D19-09-12 President's Report

In his report, the President addressed the following matters:

a) Petition re. 3-Way Stop at Amberhill

Dave reported that at the General Committee Meeting held February 4th, the Committee had approved the 3-way stop at Amberhill. The report goes to Council for their approval on February 25th.

b) Agenda Items for March 11/20 Meeting with Robin McDougall

Dave proposed that the ASA agenda items for the meeting with Robin McDougall include the **ASA proposed amendments for renewal of ASA/Town Operating Agreement.**

So moved by: J.Scherrer/J.Abram and

CARRIED

c) Dave also proposed that the Town provide their agenda items prior to the March 11/20 meeting with Robin McDougall.

So moved by: J.Scherrer/J.Chislett and

CARRIED

d) Library Square Meeting – Feb. 25, 1:00-4:00 p.m. at the Armoury. Phil Donahoe-Rose has convened this meeting with all cultural groups. Dave will attend on behalf of ASA.

NEW BUSINESS:

D19-09-13 a) MARCH Newsletter – Board Page –Notice re. Nominations for 2020 Board of Directors

D19-09-14 Adjournment: the meeting was declared adjourned at 14:52 hrs.