



**MINUTES  
Of The  
Regular Board of Directors Meeting No. D22-09  
Held FEBRUARY 27, 2023  
At the Aurora Seniors Centre**

**Presiding:** Dave LeGallais, President

**Directors Present:** Dave LeGallais, President  
Jim Abram, Vice-President  
John Scherrer, Secretary  
Carol Hedenberg, Ann Overington,  
Vern Cunningham, Nick Senick & Glen Sharp

**Staff Members:** Karie Papillon, Adult Programs Co-ordinator  
Andrew Bailey, Adult/Older Adult Programmer

**Regrets:** Cheryl Rines, Treasurer & Rob Ishoj

**ASA Members Present:** Frank Snape (Finance Committee)  
Kevin Griffiths (By-Law Review Committee)  
Louis Gambino, Joyce Latimer, Percy Surti

**Recording Officer:** Lydia Schuster

**Call to order:** A quorum being present, the President declared the meeting open to transact business at 13:05 hours.

**On motion duly moved, seconded and carried it was resolved that:**

**D22-09-01 Approval of Agenda**

Moved by: C.Hedenberg/J.Scherrer

**That the Agenda be approved as distributed.**

The President requested the following addition to the agenda:

Business from Previous Meetings: Update re. Website Co-ordinator

**The Agenda was approved with the above addition. CARRIED**

**D22-09-02 Approval of the Minutes of Previous Meetings**

Moved by G. Sharp/J. Scherrer

**That the Minutes of the Regular Meeting held January 16, 2023 be approved as distributed.**

Ann Overington requested a correction to Min. #D22-08-13 – Social Committee Report – to reflect that bar service for the Jan. 25 Bistro Lunch had been confirmed.

**The Minutes of Jan. 16/23 were approved with the above correction.  
CARRIED**

**D22-09-03 PRESENTATIONS –**

a) **Member Petition Re. Snow Windrows –**

The President welcomed ASA member Boris Gartsbein who presented his request for Board approval to post a notice and make available a petition at the Reception desk for ASA members’ signatures in support of his proposal to the Town for the removal of snow windrows.

Mr. Gartsbein noted “We are asking Aurora Town Council to create a program for Snow Windrow Clearing for (Aurora) seniors & people with disabilities. The program could be similar to places near Aurora, such as King City, Markham, Richmond Hill, Vaughan, Whitchurch-Stouffville, Mississauga & Oakville”. He currently has more than 100 signatures and the support of Councillors Wendy Gartner and Rachel Gilliland.

In the ensuing discussion, Directors noted that:

- the petition would be an added responsibility for Reception volunteers – thus not viable
- ASA members may provide only a narrow sampling of the wider Aurora community
- the ASA Privacy Policy prevents the sharing of members’ personal information (residence address)
- Directors also recognized that Mr. Gartsbein’s initiative merits support, which resulted in:

Motion by: G.Sharp/A.Overington

**That the Notice regarding the Petition for the snow windrow clearing program, with Mr. Gartsbein’s contact information - be posted on the ASA bulletin board, and that the petition be available at Karie Papillon’s office from 9:00 a.m. to 3:00 p.m. Monday-Friday for two weeks.**

**CARRIED**

**D22-09-04 BUSINESS FROM PREVIOUS MEETINGS -**

**a) Update re. Website Co-ordinator**

Dave reported that Linda LeGallais had accepted the role of ASA Website Co-ordinator with the task of liaising with ASA Activities Co-ordinators to encourage the submission of current activities information and updates for the website. This position will report through the O&A Committee.

Jo-Ann Bartholomew, Karie Papillon and Jane Snape will continue as resources.

**D22-09-05 Seniors Adult Programs Coordinator’s Report (Attached)**

Karie reviewed the following topics from her report:

- a) OACAO Volunteer Survey: The Older Adults Centres Association of Ontario has put out a volunteer engagement survey province wide. It is meant to engage past, current and potential volunteers. We will receive a centre specific report, a regional report, and a province wide report.
  
- b) Coffee with the Mayor: Mayor Mrakas will be at the Aurora Seniors Centre on Wednesday March 29 from 11 a.m. to noon. This will be an opportunity for members to come in and speak with him and enjoy a coffee and some treats.

Moved by: C.Hedenberg/N. Senick

**That the Adult Program Coordinator’s Report be received.**

**CARRIED**

**D22-09-06 Treasurer’s Financial Reports to January 31, 2023 (Attached)**

In Cheryl’s absence Nick Senick presented the January 2023 financial statements as reviewed by Finance Committee.

The reports for January include:

- January Balance Sheet
- January Statement of Operations (Income Statement)

Motion by: J.Abram/J.Scherrer

**That the Treasurer’s Financial Reports for the period ending January 31, 2023 be approved.**

**CARRIED**

**D22-09-07 COMMITTEE REPORTS**

The following committees had **Nil reports**:

- By-Law Review Committee – No Meeting
- Seniors Affairs & Grants Committee – No Meeting
- Social Committee – No Meeting

**D22-09-08 Community Development Committee (Attached)**

Andrew presented the report of the Committee meeting held Feb.9/23 at which the following topics were discussed:

- a) **Lunch and Learn Presentations** – Andrew presented the Committee’s proposal that the Board consider allowing a Lunch and Learn presentation by Heart to Home (seniors’ food service providers) possibly in March/April on a Wednesday when Budget Bistro is not scheduled. This would be a pilot assessment with Q&A and agreed criteria by all parties.

Motion by: V.Cunningham/J.Abram

**That the Community Development Committee proceed with arrangements for a Lunch & Learn Presentation by Heart to Home.**  
**CARRIED**

- b) **Wednesday Wellness Series** – promoted by Brandie Yorg.  
 c) **Accident Awareness Program** - A 3-week workshop scheduled to be held on Wednesdays April 12,19,26 in the lounge from from 9-10.30.  
 d) **Blood Pressure Clinics** - will continue once a month on a Bistro Lunch Wednesday

Motion by: G.Sharp/J.Scherrer

**That the Report of the Community Development Committee be received.**  
**CARRIED**

**D22-09-09 Finance Committee Report (Attached)**

Board Liaison Nick Senick presented and reviewed the report of the Finance Committee meeting held February 10/23 at which the following matters were addressed:

- a) **GIC Investments:** BMO GIC #58 matured Feb. 01/23 with approximate maturity value of \$50,325. Was reinvested in a BMO Trust Company GIC at the highest rate quoted for 18 months.

BMO GIC #52 maturing on Feb. 12/23 with an approximate value of \$57,725. was reinvested (principal and interest) in a BMO Mortgage Company GIC at the highest rate quoted for 12 months.

**b) January 2023 Financial Reports Reviewed**

**c) December 2022 Year-End and Review Engagement**

**d) Website discussion on posting of financial results / information**

Committee agreed that financial information will be available to members on a requested basis only.

**e) Roles through June 2023**

Cheryl has submitted her resignation to be effective May 19th . Rob will step in and assume her responsibilities. Rob will also run for the Board elections, as the Treasurer is required to be a member of the Board.

**f) Red Cross (G of C) submission for processing upgrades**

The Government of Canada through the Red Cross is accepting applications from Community Services Organizations through the Red Cross Community Services Fund. Rob forwarded a submission to Jim Abram on behalf of the finance group.

**g) Ad-Hoc Committee on User Agreement negotiation with the Town of Aurora**

**h) Finance Committee Vacations – Cheryl & Rob**

**i) Donation - \$1,000 from the Highland Gate Ratepayers' Association through Frank Snape.**

Motion by: C. Hedenberg/A. Overington

**That the Report of the Finance Committee be received. CARRIED**

**D22-09-10 Fundraising Committee Report**

Board Liaison Vern Cunningham provided a verbal report on the recently held Wine Tasting Event (Feb. 24/23) noting that the estimated proceeds are \$4,500. realized through sponsorship and ticket sales.

Kudos to Committee volunteers are: Brian North, Jim Abram and Peggy Bower.

Moved by: A. Overington/G.Sharp

**That the verbal Report of the Fundraising Committee be received.**

**CARRIED**

**D22-09-11 Membership & Volunteer Committee Report**

Board Liaison Carol Hedenberg reported that the current membership is 1078 renewed and new members.

Let-Us-Know from Kevin Griffiths – concerns regarding Town’s unsecured internet connection. Andrew reported that Karie will be issuing an e-flash to inform members of recent changes in internet access and noted that the Town’s ITT staff assured that the current service is secure.

Moved by: N.Senick/V.Cunningham

**That the verbal report of the Membership & Volunteer Committee be received. CARRIED**

**D22-09-12 Operations & Activities Committee Report (Attached)**

Board Liaison Glen Sharp presented and reviewed the report of the meeting held February 14/23:

a) Jane Snape updated the list of ASA Activities Co-ordinators

b) **Woodshop purchase of new spindle sander:**

Motion by: C.Hedenberg/A.Overington

**That the purchase of a new spindle sander at \$388.86 be approved. CARRIED**

c) **Wood Carvers collage project**

d) **New Program - Conversational Italian –**

Motion by: G.Sharp/J.Abram

**That the introduction of the Conversational Italian Program be approved pending available space and schedule. CARRIED**

e) **ASA Logo – needs update for higher resolution**

Motion by: C.Hedenberg/A.Overington

**That the ASA Logo be updated to provide for higher resolution at a cost of \$400. CARRIED**

f) **Computer Club request for new equipment to improve zoom component –** Directors discussed whether the proposed equipment purchase would accomplish the task, which resulted in:

Motion by: J.Abram/V.Cunningham

**That Nick Senick and Doug Cooper discuss the proposed option or an alternative solution to a maximum cost of \$600.00 for delivery of the zoom component for Computer Club presentations.** **CARRIED**

**g) Spring Sale –**

Motion by: C.Hedenberg/A.Overington

**That the Board approve \$2,400. for expenses related to the 2023 Spring Sale.** **CARRIED**

**h) Men’s Shed Program – Dave, Glen and Andrew to pursue**

**i) Addition of voting member to O & A Committee**

Motion by: J.Abram/V.Cunningham

**That Sharon Morris, Co-ordinator of Friday Fun Night be added as a voting member of the O&A Committee.** **CARRIED**

Motion by: G.Sharp/C.Hedenberg

**That the report of the Operations and Activities Committee be received.** **CARRIED**

**D22-09-13 Seniors Affairs and Grants Committee –**

Jim noted that there are two grant applications that are waiting for response.

**D22-09-14 Special Events Committee Report (Attached)**

Ann Overington presented and reviewed the report of the Committee meeting held February 2, 2023. Ann noted that Ruth Love and Helen Stohr should have been shown as other members attending.

- Cancellation of Karaoke Event – Jan. 20/23
- Update re. Tea in the Garden –March 12/23
- April 14 – Free Jazz Musical Event sponsored by the Toronto Musicians Association
- May 6 and 7/23 – Silver Stars Performances
- June 21 at 2:00 p.m. – Free concert by 4-string Uke Band
- August 18 – dance event with The Pacemakers
- Trivia Night - September 29
- October 27 – “Superstitions” with Lianne Harris
- Silver Stars Performance – Nov./Dec.

- Evergreen Choir Concert - Nov.25

**Addition of Voting Member to Committee**

Motion by: A.Overington/V.Cunningham

**That Ruth Love be added as a voting member of the Special Events Committee.**

**CARRIED**

Moved by: C.Hedenberg/G.Sharp

**That the Report of the Special Events Committee be received.**

**CARRIED**

**D22-09-15 Ad-Hoc Committee Reports**

Conduct Review Committee – Inactive

**D22-09-16 Nominations & Elections Committee**

John Scherrer reported that the Director Nominations process will commence Friday, March 3<sup>rd</sup> and close on Friday, March 17<sup>th</sup>. A full information package for potential candidates will be available March 3<sup>rd</sup> as well. Notices for Nominations and the term of office for those positions available will be posted on the Centre Bulletin Board and included in the March Newsletter.

Motion by: V.Cunningham/A.Overington

**That the report of the Nominations & Elections Committee be received.**

**CARRIED**

**D22-09-17 Renewal of ASA/Town Operating Agreement**

Dave reported that the Committee had their second meeting on February 7<sup>th</sup>. The Committee identified present and future space needs, annual fees and length of agreement as the main topics for discussion with the Town. The Committee agreed to request an informal meeting with Robin McDougall to discuss respective objectives for the renewal process. Due to Robin's commitments, the meeting may not take place until April. The renewal process is expected to be completed by September 2023.

a) Moved by: V. Cunningham/A. Overington

**That the report of the 2023 Ad-Hoc Committee for the Renewal of the ASA/Town Operating Agreement be received.**

**CARRIED**

**D22-09-18 Vice-President's Report – Nil Report**



**D22-09-19 President's Report –**

**a) Walk for Alzheimer's Society of York Region – May 27/23**

Dave reported he had received a notice inviting ASA – and other organizations – to organize a team in support of this fundraising event. Directors noted that similar support had been organized by individual ASA members in the past, but not as a Board team. It was ultimately agreed that the notice will be posted on the Community Events board and an e-flash circulated to members.

**b) Plans for June 14/23 A.G.M.**

**i)–** Should the meeting include provision for members to participate in person **and** via Zoom as in 2022

**Directors agreed both options should be available for 2023.**

**ii) -** Should meeting include BBQ refreshments for members attending?

**Directors agreed on BBQ refreshments provided volunteers are available take on this task.**

**D22-09-20 NEW BUSINESS**

**a) MARCH Newsletter Board Page –** Dave will provide text.

**b) Al Downey Retirement**

John noted that Al Downey, in his previous role as Director of Recreation, had been involved in the development, staffing and operation of the Seniors Centre, and proposed that ASA recognize his support with the presentation of an ASA pen set and letter of appreciation.

Carol noted that Al had been presented with a pen set on his promotion to Director of Operations and in turn proposed:

Motion by: C.Hedenberg/G.Sharp

**That ASA present a Maple Leaf Pen and a letter of appreciation to Al Downey on his retirement.**

Ann pointed out that the Board had referred the development of criteria for awarding Maple Leaf Pens to the Membership & Volunteers Committee. Ann has drafted a proposal for Committee consideration, and passed a copy on to John.

John in turn noted that previously (2017) the responsibility for recommending awards/recognitions had been the role of the then Awards, Special Recognition & Grants Committee – currently the Seniors Affairs & Grants Committee – and proposed **that the current Committee's Terms of Reference be amended to include the review and recommendation of special recognitions and awards.**

**So moved by: C.Hedenberg/N.Senick and CARRIED**

**D22-09-21 The meeting was adjourned at 15:02 hours.**

**Next Board Meeting will be MONDAY, MARCH 20, 2023 at 1:00pm.**