



**MINUTES
Of The
Regular Board of Directors Meeting No. D22-11
Held APRIL 24, 2023
At Aurora Town Hall – Leksand Room**

Presiding: Dave LeGallais, President

Directors Present: Dave LeGallais, President
Jim Abram, Vice-President
Cheryl Rines, Treasurer
John Scherrer, Secretary
Carol Hedenberg, Ann Overington,
Vern Cunningham, Nick Senick & Glen Sharp

Staff Members: Karie Papillon, Adult Programs Co-ordinator
Andrew Bailey, Adult/Older Adult Programmer

Regrets:

ASA Members Present: Rob Ishoj & Frank Snape (Finance Committee)
Rob Gaby, Joyce Latimer & Louis Gambino (2023 Director
Candidates)

Recording Officer: Lydia Schuster

Call to order: A quorum being present, the President declared the meeting open to transact business at 13:00 hours.

On motion duly moved, seconded and carried it was resolved that:

D22-11-01 Approval of Agenda

Moved by: C.Hedenberg/A.Overington

That the Agenda be approved as distributed.

The President added the following Information Items to the Agenda:
Purchase of Kitchen Supplies and Badminton Equipment Purchase.

The agenda was approved with the above additions.

CARRIED

D22-11-02 Approval of the Minutes of Previous Meetings
Moved by G. Sharp/J. Scherrer
**That the Minutes of the Regular Meeting held
March 20, 2023 be approved as distributed.** **CARRIED**

D22-11-03 PRESENTATIONS – NIL

D22-11-04 BUSINESS FROM PREVIOUS MEETINGS - NIL

D22-11-05 Seniors Adult Programs Coordinator’s Report (Attached)

Karie reviewed the following topics from her report:

- a) **Coffee with the Mayor:** Another session with Mayor Mrakas is tentatively scheduled for May 31 at 10:30 a.m.
- b) **Update re. Cleanliness Issues at Centre –**
- c) **Accessibility Update –**
 - Bocce Courts permanent ramp;
 - On Monday, May 1, all Town of Aurora facilities, including the Seniors Centre will be assessed in terms of their accessibility features. Town staff, and Access Now will tour each room of the Centre. No impact to programs or activities
- d) **WIFI Update** - internet issues are to be referred to staff who will pursue further assistance with the Town’s IT Supervisor.
- e) **Southlake Partnership** - to provide their program Cancer: Thriving and Surviving. Southlake will provide the program and volunteers to run the program.
- f) **Wellness and Weekly Walking Club (free program) concludes at the end of April**
- g) **Walking Challenge:** Staff are launching a free walking challenge in the month of May. Brandie will be the lead on this program.
- h) **Stroll and Chat:** We are again partnering with the Aurora Arboretum volunteers on May 24 th for a stroll through the arboretum.

- i) **Staff Update:** A Georgian College Recreation student joining staff from September – April. Sophie Stewart will work Mondays and Tuesdays at the Centre.
- j) **“Blue Jays Day”** on June 1st with free popcorn at the Centre. Members will be encouraged to wear their Blue Jays gear. The game will be on in the lounge.
 Moved by: C.Hedenberg/A. Overington
That the Board approve the provision of free popcorn for the June 1st Blue Jays Day event. **CARRIED**

- k) **June 14 AGM – Invitations to Mayor and Town Staff** – Karie offered to invite on behalf of the Board. Directors agreed that Mayor Mrakas, Robin McDougall, Lisa Warth and Franco DeMarco are to be invited.

Moved by: V.Cunningham/G.Sharp
That the Adult Program Coordinator’s Report be received.
CARRIED

- D22-11-06 Treasurer’s Financial Reports to March 31, 2023 (Attached)**
 Treasurer Cheryl Rines presented the March 2023 financial statements as reviewed by Finance Committee.
 The reports for March include:
- March Balance Sheet
 - March Statement of Operations (Income Statement)
 - January-March Statement of Operations

Motion by: C.Rines/N.Senick
That the Treasurer’s Financial Reports for the period ending March 31, 2023 be approved.
CARRIED

- D22-11-07 COMMITTEE REPORTS**
 The following committees had **Nil reports**:
- By-Law Review Committee – No Meeting
 - Community Development Committee – No Meeting
 - Operations and Activities Committee – No Meeting
 - Social Committee – No Meeting

D22-11-08 Committee of the Whole Board (Attached)

Jim Abram presented and reviewed the report of the meeting held April 11 at which the restructuring of the Elections & Nominations Committee resulted in Jim taking on the role of committee chair and Cheryl Rines and John Scherrer continuing as committee members. The Committee also reaffirmed that the election process will be strictly adhered to.

Moved by: C.Hedenberg/V.Cunningham

That the Report of Committee of the Whole Board be received.

CARRIED

D22-11-09 Finance Committee Report (Attached)

Board Liaison Nick Senick presented and reviewed the report of the Finance Committee meeting held April 6/23 at which the following matters were addressed:

a) Review of March Financial Reports

b) Board Elections - The Committee congratulated Rob for securing a 2-year position on the Board of Directors.

c) Investment Spreadsheet updated as of March 01, 2023 with the Association's 2 new GIC's:

i. BMO Trust Co. GIC with a value at maturity of \$54,544., invested for 18 months at an interest rate of 4.90%

ii. BMO Mortgage Corp. GIC with a value at maturity of \$59,870. invested for 12 months at a rate of 4.30%

c) Investor Line, Self-Directed Account.

Cheryl provided a verbal update noting that there have been delays in completing the application. The process should be completed within the week. ASA will stay in touch with BMO Account Officer.

d) 2023 Donations to Qualified Charities – cheques in the amount of \$500. each were mailed on March 22 to Southlake and CHATS as approved at the March Board meeting.

e) 2022 Review Engagement with auditors – BDO Canada – is proceeding. Andrea Nauss, Senior Manager at BDO Canada, has confirmed that she will attend the June 14/23 AGM to present their report.

- f) **BMO Premium Savings Account.** – Finance Committee investigated the viability of opening a Premium Savings Account and decided that it would not be of significant advantage for ASA.

Motion by: C. Hedenberg/V.Cunningham

That the Report of the Finance Committee be received. CARRIED

D22-11-10 Fundraising Committee Report (Verbal)

Board Liaison Vern Cunningham reported that the Fundraising Committee will support the April 30th Spring Sale by having a table manned by Vern and Irene Hunter for the sale of 50/50 raffle tickets and Fractal's chocolates.

Vern also reported that his call for volunteers to serve on the Fundraising Committee had generated 8 responses. He expects to name the Committee membership at the May Board Meeting.

Moved by: A.Overington/C.Rines

That the verbal report of the Fundraising Committee be received.

CARRIED

D22-11-11 Membership & Volunteer Committee Report (Verbal)

Board Liaison Carol Hedenberg reported that the current membership is 1236 renewed and new members of which 28% are Non Resident Members and 72% are Resident Members. Carol also noted that 139 New Members have joined A.S.A. since the start of the year.

Carol reported that two Let-Us-Know comments had been received:

a) – **A request for the introduction of a Cyclists Club** (similar to the ASA Walking Club). Directors agreed the member should present the proposal at the next Operations & Activities Committee meeting.

b) **Membership Refund Request** – Discussion confirmed that no refunds have been issued to date, and that By-Law #1 Section 116.00 Dues & Fees already provides for a 50% reduction in annual dues for new and renewing members as of July 1st. Further discussion resulted in:

i) Motion by: N.Senick/G.Sharp

That the By-Law Review Committee amend By-Law 1 – Section 116.00 – Dues & Fees - to include a non-refundable clause.

CARRIED

II) Motion by: A.Overington/V. Cunningham
That the request for a membership fee refund be denied.

CARRIED

Motion by: J.Abram/J.Scherrer

That the verbal report of the Membership & Volunteers Committee be received.

CARRIED

D22-10-12 Seniors Affairs, Grants & Awards Committee – Verbal

Jim provided a verbal update regarding the two grant applications:

- a) **New Horizons Grant** – Application to cover insurance and accounting expenses has been denied.
- b) **Red Cross Grant application status reads** – “*to be notified in early summer.*”

Motion by: A.Overington/N.Senick

That the verbal report of Seniors Affairs, Grants and Awards Committee be received.

CARRIED

D22-11-13 Special Events Committee Report (Attached)

Ann Overington noted that as she had resigned from the committee, she no longer is the Board Liaison. Accordingly, the report of the Committee meeting held April 6/23 included in the agenda package contained the following information:

- Resignation of 4 committee members: Ann & Don Overington, Linda LaCasse and Lori Bell.
- The Committee recommends that Andrew Bailey be the Committee’s Liaison with the Board until the appointment of a Board member to that role (June 2023 Reg. Brd.Mtg.) Directors noted that By-Law #3.02.03 stipulates that a **Director** will be appointed as Board Liaison, which given that a new Board will be confirmed at the June 14 AGM, resulted in the following:

Motion by: N.Senick/J.Abram

That By-Law 3.02.03 be suspended and that Andrew Bailey be appointed as Board Liaison to the Special Events Committee until the appointment of a Director.

CARRIED

- **April 14 – Free Jazz Musical Event sponsored by the Toronto Musicians Association** – confirmation of arrangements

- **May 6 and 7/23 – Silver Stars Performances** – ticket price \$10.00
- **June 21 at 2:00 p.m. –4-string Uke Band** – ticket price \$8.00
- **August 18 – dance event with The Pacemakers** – ticket price \$18.00
- **Trivia Night - September 29** – ticket price \$15.00
- **October 27 – “Superstitions” with Lianne Harris**
- **Suggestions for future events**

Moved by: A.Overington/C.Hedenberg/

That the Report of the Special Events Committee be received.

CARRIED

D22-11-14 Ad-Hoc Committee Reports

Conduct Review Committee – Inactive

D22-11-15 Nominations & Elections Committee

Committee Chair Jim Abram reported that a Candidates Meeting was held April 12th.

The election dates are Tuesday April 25th for the advance poll and the voting poll is from Friday May 5th thru Thursday May 11th.
Volunteers are in place to cover the voting period.

D22-11-16 Renewal of ASA/Town Operating Agreement –

The President reported that a meeting with Robin McDougall is scheduled for May 5 at 10:00 a.m. in the Priestly Room. The purpose of the meeting is to have an informal discussion with Robin to assess the areas of deliberation for the renewal of the Operating Agreement.

D22-11-17 Vice-President’s Report – Nil Report

D22-11-18 President’s Report – Nil Report

D22-10-19 NEW BUSINESS

a) MAY Newsletter -

i) Board Page – Dave will provide text.

ii) June 14, 2023 AGM – Draft Agenda (Attached)

The draft agenda was reviewed and identified changes noted. Directors were requested to review the draft agenda and advise the Secretary of any further changes. The updated agenda will be presented

for approval at the May Board Meeting. Standing Committee Chairs are to be notified to provide a report of their activities by May 15 for inclusion in the agenda package.

iii) Notice of 2023 AGM for May Newsletter (Attached)

The draft notice was reviewed and the following changes noted (in bold):

The agenda package will be available on **Thursday, June 1st**

Questions received by June 9thQuestions received **after June 9th**...

Motion by: N.Senick/V.Cunningham

That the Notice to Members re. the June 14/23 A.G.M. be approved for inclusion in the May Newsletter. CARRIED

b) Garden Committee Request for funds:

Committee Chair Dave LeGallais presented the request of the Garden Committee for a budget of \$400. for planting and maintaining the Senior Centre gardens, as well as \$184.99 + taxes for 1 cubic yard of soil and a 100-foot hose at \$99. For a total of \$674. + taxes.

Motion by: C.Hedenberg/V.Cunningham

That the Board approve the Garden Committee request for a budget of \$674. Plus applicable taxes for the 2023 season. CARRIED

c) Pickleball request for use of BBQ on Saturday May 13 afternoon for Pickleball tournament

Motion by: N. Senick/A.Overington

That the Board approve the use of the ASA BBQ for the Pickleball tournament on May 13/23, on the condition that it be returned in clean condition.

CARRIED

d) Brock Weir – The Auroran – Enquiry re. Mayor’s Notice of Motion

The President reported that he had responded to Brock Weir’s email advising that the Board has no comment at this time. The motion was introduced at the April 4 Council meeting and referred to staff for a feasibility study. A.S.A. will monitor further developments on this topic.

e) Information Items:

i) Purchase of Kitchen Supplies at \$94.05

- ii) Purchase of Badminton Equipment at \$189.00

D22-11-20 The meeting was adjourned at 14:18 hours.

Next Board Meeting will be MONDAY, MAY 15, 2023 at 1:00pm.