



Motion: To approve the expenditure of \$869 for replacement equipment

Moved by: John Scherrer

Second by: Rob Gaby

CARRIED

D24-03-05: BUSINESS FROM PREVIOUS MEETINGS

a) Updating of Directors' Reference Manuals

Action: Update given on revamp of manual by Shirley Dionne. Board pleased with progress.

Aiming for completion over the next few months.

Status update at September meeting.

b) Review of Activity Fee (Karie's Report)

Rob Gaby shared his findings that there again is no need for change. The review consisted of the five centers which highlighted that the ASA is in line with other centers.

Item Closed.

Jane Snape mentioned the topic of a more effective payment system (card with a declining balance). This system upgrade was flagged as a potential security issue and will be investigated later.

c) Alternatives ASA insurance coverage

Rob Ishoj informed the board that the new certificate of Insurance and policy were received, and invoice has been paid.

Action: Louis requested a verification of the effective date which Rob will obtain.

d) Executive Committee signing complete with BMO & Meridian

Rob Ishoj confirmed that BMO signing authorities are complete for the new executive. An option was brought forth around having a limited number of pre-signed cheques in the safe for emergency use. Item discussed and will be revisited at later date.

Action: Meridian still required to be completed for GIC

e) In-Kind Donation discussion update

Donor elected to donate the funds to his daughter's charity and gave the ASA a cheque for \$750 which has been deposited.

Item Closed

f) Update on quote for Karen Beasley to review By-Laws.

John Scherrer informed the board that he had a conversation with Thomas Heran (lawyer), and he said that the ASA will have no issues or penalty unless they are reported. Lawyer not required at the present time.

Item Closed



Moved by: Shayna Maislin

Second by: Vern Cunningham

CARRIED

D24-03-09: Ad-hoc Committees – Nil Reports

- a) Nominations & Elections
- b) Conduct Review – Inactive
- c) Community Development

D24-03-10: Secretary’s Report

Let Us Know: Nothing to report.

Rob asked all members that are giving out handouts at Board meetings to please ensure they are sent electronically to the secretary and recording secretary for inclusion in the board minutes package. If a handout is given at meetings for discussion / revision purposes; it does not necessarily need to be included, only final copy is required.

At

D24-03-11: Vice-President’s Report – Verbal

Discussion around report timing. The final decision was that Thursdays prior to board meetings all reports are to be emailed to the secretary and recording secretary for inclusion in the board package.

D24-03-12: President’s Report – Verbal

The President provided the following updates:

New Director Orientation – an orientation package is in the design phase. Assisting in this process is Julia Jackson, Shayna Maislin and Rob Gaby.

Action: Update of package over the next few months

D24-03-13: NEW BUSINESS

D24-03-13a: Newsletter Board Page

Action: Glen to submit to September Newsletter to Andrew on August 26, 2024

D24-03-13b: Active Living Tour

Brandy noted that this event was well last year. This year’s event will be held on September 7, 2024, from 9:00 am. to 1:00 pm. Need board members to staff a table outside the entrance to hand out grab bags. Glen Sharp, Louis Gambino, and Jim Abram have signed up already.

Action: A list will be issue to board members to sign up.

D24-03-13c: Hobby & Volunteer Expo

This year’s event will be held on September 4, 2024, from 10:00 am. to 2:00 pm along with the Open House running all da. Board members are needed to staff a table. Glen Sharp and Louis Gambino have signed up already.

Action: A list will be issue to board members to sign up.

D24-03-13d: Town Square Opening (hospitality greeters – ASA/Men’s Shed)

