

## Renew your ASA membership online!

Starting (Dec 1<sup>st</sup>) you will be able to pay for your 2025 resident or non-resident membership **renewal** online. If you have not filled out the paperwork to start your ASA membership you will need to go to the Centre to sign the necessary documents. For the rest of you read on!

To renew your membership online you first need to create an account on the MyActiveCenter system. This process uses the number on the back your ASA key card or key FOB to link your new account with the account maintained at the Centre. If you haven't created a MyActiveCenter account yet I have included those instructions in the download at the bottom of this article. Keep reading!

You will not need to store your credit card or debit information in this account. The actual transaction will **not** store your credit information either. You can download a PDF of the account setup and payment instructions below. If you have already created your account, you can skip ahead to the membership renewal instructions at the bottom of this document.

The process is straightforward, and I expect you will complete it in just a few minutes. You can still go into the Centre to renew your membership with the desk staff if you would prefer.

The Computer Club staff will be set up in the computer room on Tuesday afternoons in December (excluding the 24<sup>th</sup> and 31<sup>st</sup>) between 1p and 3p if you would like help with the account creation or payment process. There is no need to make an appointment, just drop by and someone will be available to help you.

Please let me know if you have trouble with the process.

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