



- Elections Nominations Printable Form – board reviewed, and minor modifications made to make the wording clear and concise. Vern would like to have the By-Laws modified to have the committee Chair and Liaison be one person for the next board cycle.
- ASA BOD Election Information – this document was shared with the board members.
- ASA 2025 Election Volunteer Schedule & ASA 2025 Election Ballot Tracker – Vern reviewed and discussed on how these forms will capture data for future use.
- 2025 Newsletter for Elections - The board reviewed the reviewed and updated with key changes for clarity.
- ASA Election Timetable – Vern reviewed, and updates included key changes for clarity. March 25 removed, and items such as photos and candidates' information session moved to March 31.
- Discussion by the members regarding the number of board members on the board resurfaced and a discussion around the By-Law committee's suggestion of 10 vs 9 members. Vern Cunningham put forth a motion at the board meeting held on January 20, 2025, see below.

Motion: An amendment to our By-laws stating that in the best interests of the ASA, that the Board may appoint an individual to the position of Treasurer. The individual would be a voting member of the Board, and the number of Board members would not change.

Moved by: Vern Cunningham

Second by: Louis Gambino

CARRIED

NOTE: Vote carried with a majority of 6; Jim Abrams not present; Opposed by: Kevin Griffiths and John Scherrer

After further discussion brought forth the following motions:

Motion: to accept the By-Law changes as reported

Moved by: John Scherrer

Second by: Jim Abram

DECLINED

Vote was 4 vs 3 against

For Motion (3): John Scherrer, Kevin Griffiths, and Jim Abram

Against Motion (4): Glen Sharp, Vern Cunningham, Julia Jackson, Rob Ishoj

Motion: John Scherrer rescinded the motion above to accept By-Law changes as reported

Moved by: John Scherrer

Second by: Vern Cunningham

CARRIED

Glen asked if a report could be partially accepted, and Nick Senick confirmed that a portion of a given report can be motioned vs all of it.

Motion: to approved 1.03.01 by itself

Moved by: Kevin Griffiths

Second by: Vern Cunningham

DECLINED

Vote was 4 vs 3 against

For Motion (3): John Scherrer, Kevin Griffiths, and Jim Abram

Against Motion (4): Glen Sharp, Vern Cunningham, Julia Jackson, Rob Ishoj

Motion: Glen Sharp motioned to have the balance of the By-Law report (including 1.03.02 Term of Office; 1.03.03 Elections; 3.02.05 and 3.03.01; Charitable Donations Policy-removal of the %)

Moved by: John Scherrer

Second by: Vern Cunningham

CARRIED

b) By-Law review of community fixed donation change from 0.5% to 1.0% - see motions above



- c) By-Law Committee review regarding the appointment of Treasurer position - see motions above
- d) Future Space Requirements Committee
Glen informed the board that due to members being away, preliminary discussion will be set up for when Rob Gaby returns and presented at the next meeting.

D24-09-06: Seniors Adult Programs Coordinator’s Report (Attached)

Karie Papillion not being present, Andrew Bailey presented and reviewed the report containing the following information:

1. Aurora Seniors Association Social Media - Meet the Team Monday. Brandi passed out the form to all board members that want to fill it out. This information will be shared with the members. If interested they were asked to complete the form and place it in the black box at the entrance.
2. The OACAO is offering a webinar entitled “Non-Profit Governance Essential” on Tuesday, March 18, from 1 – 2:30 p.m. Andrew asked if anyone would like to attend. In person attendees will be Kevin Griffiths, Glen Sharp, and Vern Cunningham. Julia Jackson requested an electronic version.
3. Community Recognition Awards – Andrew shared the flyer with the board and if anyone has any nominations to see Andrew Bailey for further information.
4. SALC Survey – The question results show that our members are incredibly happy!

Motion: that the board approve the Senior Adult Coordinator Report

Moved by: Kevin Griffiths

Second by: Rob Ishoj

CARRIED

D24-09-07: Treasurer’s Financial Reports to January 2025 and Finance Committee Report (Attached)

Treasurer Rob Ishoj presented one report:

- Bank balance - \$55,942 – increase from primarily membership renewals – offset somewhat by payment of Q4 Town of Aurora fees paid in January.
- GIC’s \$532,700. No changes other than accrued interest of \$2,160. Will need to invest excess funds. Several existing GICs coming up for renewal in 2025 – April (Meridian), June (Laurentian through Investor Line) and September (Meridian). These funds will be invested.
- Deferred revenue pools on balance sheet - \$46,705 added to pool (Nov. and Dec. fees received).
- Revenues on the Income Statement were \$14,969 – membership fees \$3,837, activity fees \$4,775, interest income \$2,160, etc.
- Expenses \$9,204 – Town fees \$4,272, program expenses \$1,391, etc.
- Net income for January was \$5,765 – an excellent month.
- No issues, unusual transactions or concerns.

Motion: that the board approve the Financial Report to January 2025

Moved by: Rob Ishoj

Second by: Vern Cunningham

CARRIED

D24-09-08: STANDING COMMITTEE REPORTS



D24-09-08-a: Finance - Board Liaison **Rob Ishoj** reviewed the following:

- Year end and BDO – being worked with reports available most likely next meeting
- Budget 2025 to be inputted into QuickBooks as soon as possible.
- New Finance Committee member – Anne Ella-Arnold, she has met the group
- QuickBooks updates need to be implemented as soon as possible
- Glen commented that the Bingo was actually Fundraising and asked that the report reflect that. Rob stated that moving forward the new chart of accounts will be set up to better align expenses.

Motion: To approve the Finance report

Moved by: Rob Ishoj

Second by: Vern Cunningham

CARRIED

D24-09-08-b: By-Law - Board Liaison **John Scherrer** reviewed the following:

- See Business from Previous Meeting for details on this report and motions.

D24-09-08-c: Fundraising - Board Liaison **Vern Cunningham** reviewed the following:

- Vern shared that the Bingo was a huge success and thanked Julia. There will be another one in the fall which will be Halloween Themed.
- Murder Mystery dinner update – all on track with Cheryl from Marquee Theatre, centre has been booked, and it is coming along. Tentative June 14th date. Kevin asked the cost and Vern replied that it would be under \$50.
- Fraktals replacement was sampled and costing shared with the board.
- Bowling event was e-blasted and having a great response (29 people so far) – Delmanor supplying bus and driver from centre to Stellar Lanes
- Two large events in April which will require inventory of Carol's Candy and Picard's Chip Nuts and Chocolate Covered Nuts.

Motion: To approve \$6,000.00 for advance purchases of Carol's Candy and Picard's items for upcoming events.

Moved by: Jim Abram

Second by: Kevin Griffiths

CARRIED

Motion: To approve Fundraising report

Moved by: Vern Cunningham

Second by: Kevin Griffiths

CARRIED

D24-09-08-d: Membership & Volunteers - Board Liaison **Julia Jackson** reviewed the following:

- Membership is doing better than ever
- Home Show and Expo are to be split up
- Roles & Responsibilities was updated, shared and posted to the on-line manual
- Volunteer appreciation luncheon funds requested

Motion: To approve the volunteer luncheon budget up to \$10K

Moved by: Julia Jackson

Second by: Vern Cunningham

CARRIED

John Scherrer abstained from this vote

Motion: To approve Membership & Volunteers report

Moved by: Julia Jackson

Second by: Vern Cunningham

CARRIED



D24-09-08-e: Operations and Activities - Board Liaison **Dave LeGallais** reviewed the following:

1. Evergreen Choir is looking for funds to purchase new music

Motion: to approve the purchase of 6 new pieces of music at a cost not to exceed \$1100.00 including taxes and shipping.

Moved by: Kevin Griffiths

Second by: Jim Abram

CARRIED

2. Snooker table repairs – three quotes received to repair 2 small tables at \$1,000 per table.

Motion: To approve \$2,000 plus taxes to repair the two small snooker tables.

Moved by: Dave LeGallais

Second by: Vern Cunningham

CARRIED

3. Incident Procedures last updated from 2013 where updated and reviewed to align with the Towns requirements. It was decided that all any documents around procedures and policies should be updated on an as needed basis. Revised copy will be sent to all coordinators.

Motion: To approve the updated Incident Procedures and made effective February 24, 2025

Moved by: Jim Abram

Second by: Vern Cunningham

CARRIED

Motion: To approve Operations and Activities report

Moved by: Julia Jackson

Second by: Jim Abram

CARRIED

D24-09-08-f: Senior Affairs, Grants & Awards - Board Liaison **Jim Abram** reviewed the following:

- No meeting in January or February. Next meeting to be Tuesday, March 4th.
- Jim Abram attended the Ontario Budget Consultation Meeting with the Minister of
- ASA hosted
 - Dawn Gallagher Murphy (Seniors Affairs Minister Raymond Cho sent his regrets).
 - MPP candidate Chris Ballard and Liberal leadership candidate Bonnie Crombie.
- Donations Budget confirmed at \$5,850.00. Options for recipients to be discussed.

Motion: To approve Senior Affairs, Grants & Awards report

Moved by: Jim Abram

Second by: Vern Cunningham

CARRIED

D24-09-08-g: Special Events/Social – Board Liaison **Glen Sharp** reviewed the following:

- Glen please with how the committee is functioning.
- Sold out event Tony the Entertainer – was well received.
- Bent Fork event will be giving out 40 tickets (free event)

Motion: To approve Special Events/Social report

Moved by: Glen Sharp

Second by: Vern Cunningham

CARRIED

D24-09-09: Ad-hoc Committees

- a) Nominations & Elections – see details above in Business from Previous Meetings
- b) Conduct Review – Glen shared that there was an incident that is pending investigation.

D24-09-10: Secretary's Report - NA

D24-09-11: Vice-President's Report – Position Vacant



D24-09-12: President's Report – Verbal/Attached

The President provided the following updates:

- Because the board is not directly responsible for building repairs, Glen Sharp will bring the following items to Karie Papillon for her assistance in corrective action:
 - Centre roof is leaking quite badly, West Mackenzie, Woodshop, men's bathroom all has damage and is getting worse. Further damage could be caused by the snow and spring melt.
 - Pickle Ball court has a hole in the wall goes thru to the Mackenzie room that requires repair.
 - Leak in the Fire Suppression System causing the centre to be shut down last week
- Kevin Griffiths shared that the door handles into the Priestly Room require replacing
- Glen reminded all to always be kind to the Facility Staff as they keep us up and running
- Glen pleased with the election progress and reminded board members to encourage everyone they feel would be a good nominee to run. Brandi offered to blast social media with all election posts. Shirley to invite Brandi to the next Election Meeting February 26th in the Holland Room.

D24-09-13: NEW BUSINESS

D24-09-13a: Newsletter Board Page

- Glen to submit March newsletter to Andrew Bailey February 21, 2025

D24-09-14: ADJOURNMENT

The Regular Board meeting of February 24, 2025, was declared adjourned at 1520hours.

Moved by: John Scherrer

Second by: Vern Cunningham

CARRIED

Next Board Meeting will be **Monday, March 17, 2024**, at the Town Hall in the Leksand Room.